



City of Hesperia
PLANNING DIVISION

APPLICATION FOR A MINOR LOT LINE ADJUSTMENT

INSTRUCTIONS TO APPLICANT

The applicant must complete the attached form as prescribed and all the following information must be attached before it can be accepted for filing by the Planning Division.

1. **APPLICATION FEE:** Application must be accompanied by the appropriate filing fee. Checks are to be made payable to the City of Hesperia.
2. **SITE PLAN:** Three (3) copies of a site plan shall be submitted, drawn neatly and accurately to scale (not smaller than one (1) inch equals 100 feet). Plat to be recorded should be 8 ½" x 11". (NOTE: A closure calculation shall be submitted with the legal description and site plan unless waived by the City Engineer.)
3. **TITLE:** Application must be accompanied by a preliminary title report which was prepared within 60 days of the date of filing this application.
4. **NOTICE OF LOT LINE ADJUSTMENT:** Must be completed and wet-stamped by a registered civil engineer or licensed land surveyor, licensed in the State of California.

No application will be accepted unless all of the above items are submitted.
If this application is incomplete in any part, it may delay your project.



City of Hesperia
 Community Development Department
 9700 Seventh Avenue
 Hesperia, CA 92345
 (760) 947-1000

Date: _____
 Receipt No.: _____
 Engineering Fee: \$192.00
 Planning Fee: \$161.00
 10% Automation Fee: \$35.30
 Fee (s) \$388.30

APPLICATION FOR A MINOR LOT LINE ADJUSTMENT

1. Interested Parties:

APPLICANT: _____

Mailing Address: _____

State: _____ Zip Code: _____ Telephone: _____

ENGINEER/REPRESENTATIVE: _____

Mailing Address: _____

State : _____ Zip Code: _____ Telephone: _____

OWNER OF RECORD: _____

Mailing Address: _____

State: _____ Zip Code: _____ Telephone: _____

2. Assessor Parcel Number(s): _____

General location of the site: _____

Site Address: _____

Related Projects: _____

3. Indicate the present use of all property involved: _____

4. List any other applications being filed concurrently with this one: _____

SIGNATURES:

If the applicant is not the owner of record, then a letter authorizing the applicant to represent the Owner(s) must be submitted. All owners must sign as their names appear on the deed to the land.

Name (Printed)
OWNER OF RECORD

SIGNATURE

DATE

Name (Printed)
OWNER OF RECORD

SIGNATURE

DATE

I certify under penalty of perjury that I am the applicant and that the foregoing statements and answers herein contained and the information herein submitted, are in all respects true and correct.

Name (Printed)
APPLICANT

SIGNATURE

DATE

Name (Printed)
APPLICANT'S REPRESENTATIVE

SIGNATURE

DATE

CITY OF HESPERIA PLANNING DEPARTMENT

LETTER OF AUTHORIZATION

TO : CITY OF HESPERIA PLANNING DEPARTMENT

FROM : NAME: _____
ADDRESS: _____
TELEPHONE: _____

RE : APPLICATION NOS: _____

This letter shall serve to notify you and verify that I/we am/are the legal owners of the property described and attached hereto and do hereby authorize:

NAME: _____
ADDRESS: _____
TELEPHONE: _____

to file and represent my/our interest in the above-referenced applications(s).

I/we am/are the legal owners of said property; have read the foregoing Letter of Authorization and know the contents thereof; and so hereby certify that the same is true of my/our own knowledge.

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF _____

COUNTY OF _____

On _____ before me, _____
(Date) (Name and title of the officer)

personally appeared _____, who proved to me on the basis of
(Name of person signing)

satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature of officer

(Seal)