



City of Hesperia  
PLANNING DIVISION

## APPLICATION FOR CERTIFICATE OF COMPLIANCE

### INSTRUCTIONS TO APPLICANT

#### A. SUBMITTAL OF APPLICATION:

*The applicant must complete the attached form as prescribed, and all the following information must be attached before it can be accepted for filing by the Planning Division.*

1. **Application Fee:** Application must be accompanied by the appropriate filing fee. Checks are to be made payable to the City of Hesperia.
2. **Site Plan:** Two (2) copies of a Site Plan, drawn neatly and accurately to scale, with the proposed lot lines indicated.
3. **Grant Deed:** Provide one (1) copy for each parcel involved in the certificate of compliance.
4. **Title Report:** Provide one (1) copy for each parcel involved in the certificate of compliance.
5. **Certificate of Compliance:** A new legal description shall be provided for each lot created. The description must be prepared by a Licensed Land Surveyor or Registered Civil Engineer and include his signature, wet stamp, California license or Registration number, and expiration date of said license or registration. The document must have half inch margins on all sides. (NOTE: A closure calculation shall be submitted with the legal description and site plan unless waived by the City Engineer.)

#### B. COMPLETION OF CERTIFICATE OF COMPLIANCE:

1. **Recordation:** After City of Hesperia Engineering and Planning Divisions have approved the Certificate(s) of Compliance and conditions, if any, have been satisfied, the document(s) must be recorded by the applicant at the San Bernardino County Recorder's Office. The recording fee (\$5.00 per page) shall be paid by the applicant.
2. **Finalization:** The applicant shall return a copy (need not be Certified) of the recorded document(s) to the Planning Division.

**CITY OF HESPERIA**  
**Community Development Department**  
**9700 Seventh Ave.**  
**Hesperia, CA 92345**  
**(760) 947-1200**

Date: \_\_\_\_\_  
Cert. Of Comp. No.: \_\_\_\_\_  
Receipt No.: \_\_\_\_\_

## APPLICATION FOR CERTIFICATE OF COMPLIANCE

### I. APPLICANT INFORMATION

Applicant(s) Name: \_\_\_\_\_

Street Address, Apt. No.: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Site Address: \_\_\_\_\_

Assessor's Parcel No. (s): \_\_\_\_\_

(include all parcels to be involved)

### II. DESCRIPTION OF PROPOSAL

- A. I hereby request the legalization of my lot (s) listed above.
- B. I, or a previous owner, have previously divided the lots for tax purposes. Now I want the lots officially recognized as separate legal lots.
- C. The lot(s) are substandard for the following reasons: (Explain briefly, and attach any supporting documentation. We will schedule a meeting later to review your case).

### III. PROPERTY OWNER DECLARATION

I (we) do hereby declare that:

- A. The parcels are contiguous (side by side).
- B. The parcels are in the same tax rate area (refer to tax bill).
- C. Taxes on all parcels are paid and current (enclose copy of tax receipt).
- D. Ownership of all parcels is in the exact same name.

### SIGNATURE OF EACH OWNER OF RECORD:

Recording Requested by:  
CITY OF HESPERIA  
Community Development  
Department

and when recorded mail to:  
CITY OF HESPERIA  
COMMUNITY DEVELOPMENT DEPARTMENT  
PLANNING DIVISION  
9700 SEVENTH AVENUE  
HESPERIA, CALIFORNIA 92345

-----  
**COMMUNITY DEVELOPMENT DEPARTMENT  
OF THE CITY OF HESPERIA,  
COUNTY OF SAN BERNARDINO,  
STATE OF CALIFORNIA**

**No.** \_\_\_\_\_

**CERTIFICATE OF COMPLIANCE**

Property Owners(s): \_\_\_\_\_

This Certificate relates only to issues of compliance or noncompliance with the Subdivision Map Act and local ordinances enacted pursuant thereto. The parcel described herein may be sold, leased, or financed without further compliance with the Subdivision Map Act or any local ordinance enacted pursuant thereto. Development of the parcel may require issuance of a permit or permits, or other grant or grants of approval.

ASSESSOR'S PARCEL NO(S): \_\_\_\_\_

NUMBER OF AFFECTED PARCELS: \_\_\_\_\_

*LEGAL DESCRIPTION(S):*


Approved by: \_\_\_\_\_  
MICHAEL THORNTON, LS 6867  
EXPIRES 9-30-20  
CITY OF HESPERIA

\_\_\_\_\_  
DATE