



City of Hesperia
Open/Competitive Opportunity

Code Enforcement Supervisor

\$6222 - \$7585 per month

FINAL FILING DATE: FRIDAY, APRIL 22, 2022 AT 4:30 P.M.

Duties: As the Code Enforcement Supervisor in a Non-Represented position, you will oversee and direct the program to prevent and enforce municipal code regulations regarding public health, safety and welfare, business activities and standards, public nuisance, land use, and municipal affairs. You will conduct complex field investigations, issue appropriate notices, prepare cases for court and represent the City at public hearings and trials. You will also be responsible to propose, research, develop, analyze, and organize special projects, policies and procedures through implementation and maintain and update as necessary. As well, research and propose revisions to the Municipal Code and prepare written and verbal presentations, and statistical and/or analytical reports for City management, committees, and City Council. In addition, as the Code Enforcement Supervisor, you will oversee and participate in the development of the Code Enforcement Division's budget and forecast necessary funds for programs, projects, and operations, including staffing, materials, and supplies.

Qualifications: Any combination of education and experience that has provided the knowledge, skills and abilities necessary for a Code Enforcement Supervisor. A typical way of obtaining the required qualifications is to possess the equivalent of five (5) years of experience in community preservations, rental housing inspections or code enforcement and investigation or the performance of related work and four (4) years of direct supervisory experience in a code enforcement setting, and a High School diploma or GED; possession of a Bachelor's degree from an accredited college or university in public administration, business management, criminal justice or related field. Possession of certification in PC-832 Level II and certification as a Code Enforcement Officer through recognized Code Enforcement Association required. Possession of, or ability to obtain certifications in First Aid, CPR and Pepper Spray.

- Please visit the Employment page at <http://www.cityofhesperia.us/660/Job-Classifications> to view full job description and list of qualifications. ●

Fringe Benefits:

- Prior Public Service—CalPERS Formula 2.7% @ 55 (Employee contributes 8% (employee cost) and 1% (cost sharing) of annual salary)
- CalPERS Pension Reform Formula 2% @ 62 (Employee contributes 6.75% (normal cost) of annual salary)
- Health Benefits – up to \$1,324 per month toward medical, dental and vision insurance
- City paid
 - Employee Only Premium for Dental Insurance
 - Employee Only Premium for Vision Insurance
 - Life Insurance (One times annual salary)
- Short Term and Long Term Disability Insurance participation required
- Vacation (80 hours accrued during first year)
- Administrative Leave 55 hours per fiscal year
- 12 holidays
- Sick leave (96 hours per year)
- 401 (a) Deferred Compensation Plan (2% of salary – City paid)
- 457(b) Deferred Compensation Program available
- IRS 125 Plan Flexible Spending Accounts available
- Employee Assistance Program available
- Tuition Reimbursement Program (Up to \$3,000 a fiscal year available for eligible employees)
- The City **does not** participate in the Social Security program, except for the mandatory 1.45% Medicare Contribution

To be considered for City employment, applications must be submitted using the online employment application system. This application can be accessed from the City's website at www.cityofhesperia.us.